

PROJECT SUBMISSION GUIDELINES

APPLYING FOR COMMUNITY PRESERVATION ACT (CPA) FUNDING

Applications for CPA funding in FY11 (July 1, 2010 - June 30, 2011) should be submitted on the Project Submission Form (**see following page**). In order for a project to be deemed eligible under the CPA, it must address one or more of the following core areas:

- Acquisition, creation, or preservation of open space (including recreation) or the rehabilitation/restoration of open space (including recreation) if acquired or created with CPA funds;
- Acquisition, creation, preservation, or support of community housing (low and moderate income housing for individuals and families, including low or moderate income senior housing) or the rehabilitation/restoration of community housing if acquired or created with CPA funds; and
- Acquisition, preservation, or rehabilitation/restoration of historic resources.

The **deadline** for submission of proposals is **MONDAY, FEBRUARY 1, 2010**. Applications can be submitted on-line to lembo.t@westonmass.org or by mail to Tracey Lembo, CPC Administrator, Weston Town Hall, P.O. Box 378, Weston, MA 02493. All applicants are encouraged to apply as soon as possible.

If a proposal is submitted by a non-Town entity, the Community Preservation Committee (CPC) will refer it to the relevant Town Department/Committee (i.e., Conservation Commission, Historical Commission, Housing Needs, etc.). Typically the CPC only recommends projects that the relevant Town Department/Committee supports as a high priority.

Applicants are invited to present their proposals at a CPC meeting and also at a public informational hearing that is advertised in compliance with Town By-Laws. The CPC submits its recommendations for funding at the Annual Town Meeting in May. The CPC is an advisory group only; projects must be approved by Town Meeting vote.

Information about the CPA and the Town of Weston CPC can be found on the Town's website (<http://weston.govoffice.com>). See Town Government, click on Boards and Committees, and then click on Community Preservation Committee.

Information about projects undertaken in other towns and other relevant material can be found on the Community Preservation Act Coalition website (<http://www.communitypreservation.org>).

Questions about the application process can be directed to Tracey Lembo, CPC Administrator, at 781-893-7320 ext. 338 or lembo.t@westonmass.org.

TOWN OF WESTON COMMUNITY PRESERVATION COMMITTEE Project Submission Form – FY11

Submitter:

Submission Date:

Submitter's Address:

Phone #:

E-mail Address:

Purpose: (Check all that apply)

- Acquisition, creation, or preservation of open space (including recreation) or the rehabilitation/restoration of open space (including recreation) if acquired or created with CPA funds ____
- Acquisition, creation, preservation, or support of community housing (low and moderate income housing for individuals and families, including low or moderate income senior housing) or the rehabilitation/restoration of community housing if acquired or created with CPA funds ____
- Acquisition, preservation, or rehabilitation/restoration of historic resources ____

Project Name and Brief Description:

How This Project Helps to Preserve Weston's Character:

Projected Cost:

Fiscal Year	Total Project Cost	CPC Funds Requested	Other Funding Sources
2011			
2012			
2013			
Total			

For Community Preservation Committee Use:

Received on:

Associated Town Department/Committee:

Reviewed on:

Determination: